



**Gila County Community College District1
Governing Board Regular Meeting
Electronic Meeting
May 12, 2021
APPROVED**

A Regular Meeting of the Gila County Community College Provisional District Governing Board was held on May 12, 2021, with all Board members participating electronically by ZOOM. Gila Community College pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present

Jan Brocker, President (via ZOOM)
Connie Cockrell, Secretary (via ZOOM)
Kurt Knauss, Treasurer/CFO (via ZOOM)
Samuel I. Moorhead, Vice President (via ZOOM)

Governing Board Members Absent:

Fernando Shipley, Member (Excused Absence)

Also Present:

Andrea Renon, Facility Coordinator, Ron Carnahan, Project Coordinator IT Gila County, Leitha Griffin, PR Coordinator, Heston Welker, VP Administration/CBO, Sr. Dean Janice Lawhorn, Dean of Curriculum and Instruction and Gila County Senior Dean, Jessica Scibelli, Gila County Attorney's Office, and Trac Morris, EAC Bursar.

Other Guests: No Guests were in attendance.

1. Call to Order * Roll Call * Pledge * Acknowledge Guests

President Brocker called to order the Regular Meeting of the Gila County Community College Provisional District Governing Board of May 12, 2021 at 1032 a.m. and asked that the record show that all four Board members are present other than member Shipley who has an excused absence. President Brocker asked if there were any guests. Ron replied that there were no guests on ZOOM.

2. Call to the Public: President Brocker stated that she would skip the Call to the Public unless someone wished to approach the Board during the Call to the Public.

No one approached the Board during the Call to the Public.

3. New Business

A. Sparklight Installation Update/Information/Discussion/Action

President Brocker presented a recap and explained that this action would be to seek Board approval to proceed with the project and then final approval if and when the Board receives a contract from the company regarding the installation of the Broadband service.

President Brocker called for a motion and asked if someone could make a motion better than what she stated.

Motion 05122021 #1

Secretary Cockrell made a motion to approve proceeding with the discovery on the Sparklight installation. VP Moorhead seconded the motion. President Brocker called for discussion. There was no response. Call for the question. All in favor please signify by saying aye. Opposed say nay; no response. Abstain; no response. President Brocker asked that the record show motion has been approved. (Brocker, Cockrell, Knauss, and Moorhead voting in favor.)

B. Gila County Redistricting Process/Information/Discussion/Action

President Brocker informed that this approval is to coordinate with Gila County at no cost to the College on the redistricting process. Call for a motion.

Motion 05122021 #2

VP Moorhead moved that the College work in conjunction with Gila County in regards to redistricting of our individual districts. Secretary Cockrell seconded the motion. Call for discussion; there was no response. All in favor say aye. Opposed say nay; there was no response. Abstain; there was no response. The motion has been approved. (Brocker, Cockrell, Knauss, and Moorhead voting in favor.)

C. Insurance Trust—Property Coverage/Information/Discussion/Action

President Brocker stated this item is seeking Board approval to pursue the separate insurance policy for property of Gila County Community College District. President Brocker called for a motion.

Motion 05122021 #3

Treasurer/CFO Knauss moved to approve pursuing the insurance policy for property coverage. Secretary Cockrell seconded the motion. Call for discussion; there was no response. Call for the vote. Those in favor say aye. Opposed; no response. Abstain; no response. Item is approved. (Brocker, Cockrell, Knauss, and Moorhead voting in favor.)

D. Insurance Trust—Pre-paid Legal Program/Information/Discussion/Action

President Brocker stated that this is pursuing, with Boards approval, more information about the Pre-Paid Legal Program that is available through the Insurance Trust.

Motion 05122021 #4

VP Moorhead moved to approve the acquisition of the Pre-Paid Legal Program through the Insurance Trust. Secretary Cockrell seconded the motion. President Brocker stated that she has been discussing the Pre-Paid legal Program with the insurance agent and also with Jessica Scibelli who is the County Deputy Attorney. President Brocker explained that they are looking at the options we would have and she wanted to clarify that this is an exploration. Call for the question. All in favor please say aye. Opposed say nay; no response. Abstain; no response. President Brocker stated the item is approved. (Brocker, Cockrell, Knauss, and Moorhead voting in favor.)

E. Legal publication of the 2021-2022 budget/Information/Discussion/Action

President Brocker stated this item speaks for itself. The Legal publication of the 2021-2022 budget. Call for a motion.

Motion 05122021 #5

Secretary Cockrell made a motion to approve the legal publication of the 2021-2022 budget. VP Moorhead seconded the motion. President Brocker clarified this motion is to approve the publication of the budget and the Board will actually approve the budget in the June meeting. Call for comments; no response. All in favor say aye. Opposed; no response. Abstain; no response. (Brocker, Cockrell, Knauss, and Moorhead voting in favor.) Motion approved unanimously.

F. Designating Kurt Knauss as the Chief Financial Officer/Information/Discussion/Action

President Brocker stated this new form was well explained in the work session.

Call for a motion.

Motion 05122021 #6

Secretary Cockrell moved to approve Kurt Knauss as the Chief Financial Officer for the Gila County Community College Provisional Board. VP Moorhead seconded the motion. Call for discussion. President Brocker called for the vote. All in favor please signify by saying aye. Opposed; no response. Abstain; no response. President Brocker stated that Treasurer/CFO Knauss now had the honor and she thanked him for it. (Brocker, Cockrell, Knauss, and Moorhead voting in favor.)

G. Workforce Development Plan/Information/Discussion/Action

President Brocker stated that VP Welker outlined the Plan earlier. President Brocker then asked for clarification on what is being approved. VP Welker informed that the simplest way to put it would be to make a resolution to approve the Plan as presented. President Brocker clarified that the Board will make a resolution to approve the Plan as presented. President Brocker asked if she had such a motion.

Motion 05122021 #7

VP Moorhead moved to approve the resolution as presented. Secretary Cockrell seconded the motion. Call for discussion; there was no response. All in favor say aye. Opposed; no response. Abstain; no response. President Brocker stated the resolution of the plan was approved. (Brocker, Cockrell, Knauss, and Moorhead voting in favor) (Copy attached and made a part of the official minutes.)

H. HVAC on the Payson Campus/Information/Discussion/Action

President Brocker suggested that this item be tabled.

Motion 05122021 #8

VP Moorhead so moved that this item be tabled pending completion of a plan by the maintenance personnel. Secretary Cockrell seconded the motion. President Brocker informed that some may have heard the discussion with Sr. Dean Lawhorn they are just trying to be prepared and be helpful as much as possible with some of the maintenance expenses. President Brocker stated that this is an item that may be revisited but nothing was pressing right now. President Brocker called for the vote. All in favor please signify by saying aye. Opposed; no response. Abstain; no response. This item is approved. (Brocker, Cockrell, Knauss, and Moorhead voting in favor.) (Copies attached and made a part of the official minutes.)

4. Consent Agenda

A. Minutes from April 14, 2021, meetings/Information/Discussion/Action

President Brocker called for a motion to approve the consent agenda with the minutes of April 14, 2021

Motion 05122021#9

Treasurer/CFO Knauss moved to approve the Consent Agenda for April 14, 2021. Secretary Cockrell seconded the motion. Call for discussion or corrections; there was no response. President Brocker called for the vote. All in favor please signify by saying aye. Opposed; no response. Abstain; no response. President Brocker stated the Minutes from April 14, 2021 have been approved. (Brocker, Cockrell, Knauss, and Moorhead voting in favor.) (Copies attached and made a part of the official minutes.)

B. Minutes from April 23, 2021, meeting. President Brocker explained that this was a special meeting called to approve the expenses for the HVAC repairs or replacement.

President Brocker called for a motion to approve the consent agenda Item 4 B.

Motion 05122021#10

Secretary Cockrell moved to approve the Consent Agenda with the minutes from April 23, 2021, Special Meeting. Treasurer/CFO Knauss seconded the motion. Call for discussion; no response. President Brocker called for the vote. All in favor please signify by saying aye. Opposed; no response. Abstain; no response. President Brocker stated minutes from both meetings are approved. (Brocker, Cockrell, Knauss, and Moorhead voting in favor. (Copies attached and made a part of the official minutes.)

President Brocker called for comments, or announcements for the good of the order. There was no response.

President Brocker called for a motion to adjourn.

5. Adjournment/Action

Motion 05122021#11

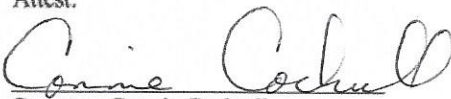
Treasurer/CFO Knauss motioned to adjourn. Call for a second. Secretary Cockrell seconded the motion. President Brocker called for the vote. All in favor say aye. Opposed; no response. Abstaining; no response. Meeting is adjourned. (Brocker, Cockrell, Knauss, and Moorhead voting in favor). President Brocker thanked everyone. She stated she knew it was a long one, but the Board got a lot accomplished.

Meeting adjourned at 10:47 a.m.

Respectfully submitted,

Recording Secretary

Attest:



Secretary Connie Cockrell
GCCCCD Governing Board Secretary